

Surf Coast Arts inc.



A0031883V

TORQUAY COWRIE MARKET

- Held the third Sunday of each month September through to April (inclusive)
- Trading from 10.00am to 3.00pm
- Located on the Torquay Esplanade, between Zeally Bay Road and Anderson Street.
- **The Cowrie Market is run by Surf Coast Arts Inc, which is an independent arts council and volunteer group that supports the creative endeavors of the local community.**
- All items sold must be environmentally friendly, high quality handmade and/or home-grown or designed by the stallholder
- The High Tide festival will be run separately this year, more information to be announced.

HOW TO APPLY and BE CONSIDERED FOR A SITE...

1. Letter of application to include: The fee indication:

- \$35 per non car-site,
- With a special deal for permanent sites – if you wish to have a permanent site at all 8 markets, there is a special price of **\$245.**
- A fee of **\$40** will be available for limited car sites – with a special deal for permanent sites – if you wish to have a permanent site at all 8 markets, there is a special price of **\$280 for 8 markets.**
- The January market will be **\$45** for non-permanent stalls. Car sites for the January market will be **\$50.**
- (see below for dates)

2. State details of:

- Products for sale
- The months which you wish to attend
- **Include a stamped self-addressed envelope.**

3. Describe your uniquely hand-made and wonderful product and convince us how you will be enhancing the market. Include up to 3 photos in your application. Please note that these will NOT be returned.

4. Note: Food stalls MUST comply with requirements set by the Surf Coast Shire's Environmental Health Officer, which can be obtained by ringing (03) 5261 0600. Appropriate documentation must be supplied with the application.

STALLHOLDERS INFORMATION...

1. Casual stallholders should note they are NOT guaranteed a SPECIFIC site each month and a SPECIFIC SITE CANNOT BE ALLOCATED TO THEM FROM MONTH TO MONTH, although market organisers endeavor to fulfill all requests.
2. All stallholders must pre-book a site at least one week before the market. Site position will be allocated on arrival on market day.

THE PROCESS OF APPLICATION...

Market organisers:

- Study each application received,
- Select the applications felt best suited to this particular market. We are looking for high quality, diverse (market mix), unique and inspiring stalls.
- Notify applicants of their success or failure to gain a site through provision of a receipt or applicants payment to be returned.

MARKET GUIDELINES...

1. Health regulations related to the sale of good MUST BE adhered to.
2. Stallholders are responsible for the cleaning of their allocated site, and each stallholder **MUST** take their own personal rubbish away with them.
NOTE: IF STALLHOLDERS DO NOT FULFIL THIS REQUIREMENT, THE STALL SITE MAY BE FORFEITED.

3. Entry by stallholders must be before 8.15am and not prior to 7.00am (as a courtesy to residents). Individual sites maybe filled after 8.15am if stallholders are late or absent to avoid 'gaps'.
4. One car strictly per 'car site' (parking in allocated areas).
5. **Warning** cars not included in a car site will risk being fined if parked on the foreshore parkland. Please be aware of non-standing areas as they are patrolled regularly on market day.
6. **Strictly NO vehicles moving on the main market site between 9am and 3pm. Vehicle access on application for limited number of car sites.**
7. Each site measures approximately 3m x 3m.
8. All goods should fall into the category of:
 - Homemade, environmentally friendly, homegrown, high quality goods, self-designed, fair trade, recycled unless otherwise approved by market organisers.
9. You are requested to keep your stall open from 10.00am to 3.00pm.
10. Stallholders are to provide their own trestles, tables, and tents.
11. Limited food vans are accepted.
12. Water or power on application.
13. Packaging is to be kept to a minimum and must be biodegradable. That means no plastics or polystyrene.

Environmental weeds as listed in the council's guidelines must not be sold.

Stallholders must hold a current public liability insurance cover for their stall and product.

14. Wet/windy weather – market continues regardless. No refunds will be given if cancelled due to extreme weather.

NO refunds are given for cancellations that occur on market days and Management is not responsible for adverse weather conditions so there are NO REFUNDS for this reason.

15. A request for a refund must be in writing at least 14 days before market day.

ALL COMMUNICATION FOR THE MARKET IS TO BE ADDRESSED TO OUR POSTAL or Email ADDRESS...

Cowrie Community Market Surf Coast Arts Inc.

PO Box 469 Torquay 3228

or email; cowriemarket@yahoo.com.au

Nb. ;If emailing please take care to clearly write in the subject box, to avoid being mistaken for spam.

Alterations, suggestions or grievances need to be in writing to the Market Committee.

MARKET ORGANISERS RESERVE THE RIGHT TO REFUSE ENTRY, OR IMPOSE LOSS OF STALL SITE TO STALLHOLDERS FOR NON-COMPLIANCE WITH THESE GUIDELINES.

THE MARKET IS BEING RUN ON ENVIRONMENTALLY FRIENDLY GUIDELINES AND IS A WASTEWISE EVENT



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TORQUAY COWRIE MARKET

STALL APPLICATION FORM

Name: Business

name:

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Address:

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Phone:

Mobile

Email:

Goods sold / stall type (please list ALL goods and whether
homemade or home produced or designed)

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Check Date (Market Date) of site required:

September 16 th		January 20 th	
October 21 st		February 17 th	
November 18 th		March 17 th	
December 16 th		April 21 st	

Water
Power.....

****Payment** by cheque or money order
(made out to **Surf Coast Arts Inc.**)

\$
I give my permission for my contact details to be given out on request. I hereby agree to abide by the above guidelines.:

Signed:

Date:

Attachments Photograph of produce Food stall documentation
(from Surf Coast Shire Environmental Health Officer)

Insurance policy number and the date of currency;.....

Water or power required? **Vehicle site requested?** (Note *limited number available*) Yes No
